



June 9, 2020

Mr. Robert Barbian  
City of Princeton  
705 2<sup>nd</sup> Street North  
Princeton, MN 55374

Re: Proposal for Design Services  
Police Department Storage Facility  
City of Princeton, MN

Dear Mr. Barbian:

Thank you for the opportunity to provide professional services for civil/sitework engineering for the above referenced project. It is our understanding that this project consists of preparing civil/sitework construction documents for the above referenced project.

Design services for the project are summarized below.

#### **PROPOSED SERVICES**

- Project management and coordination/meetings with City staff.
- Topographic survey
- Preparation of Existing Conditions Plan  
(platted boundary, survey data, lidar contours, supporting record plans)
- Development of Site Plan  
(proposed building footprint to be provided)
- Stormwater evaluation and design (review existing flow, determine options to maintain ditch flow, proposed stormwater layout)
- Site Grading Plan  
(minimal storm sewer design - roof drain connection to westerly drainage swale)
- Complete turf restoration plans  
(landscaping plans beyond turf establishment are assumed part of a separate contract)

*Deliverables:* Civil Design Plan Set, including existing conditions plan, site plan, grading and erosion control plan, and construction details. We are assuming the disturbance will be under an acre therefore a Stormwater Pollution Prevention Plan (SWPPP) will not be needed.

#### **SCHEDULE**

Following the approval for proposed services, we anticipate approximately 3 weeks to complete the Civil Design Plan set as described above.

**ENGINEERING SERVICES FEE**

The following provides a breakdown of the fee to develop the Civil Site Design Plan set:

Survey	\$1,200
Stormwater Design	\$2,700
Site Plan (existing conditions, grading plan, site plan, erosion control/restoration plan)	\$4,100
<b>Total</b>	<b>\$8,000</b>

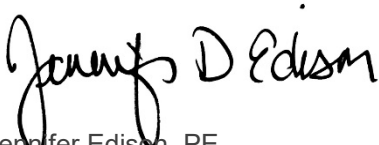
We are proposing to complete the work on a cost-reimbursable basis in accordance with our current fee schedule in an amount not to exceed of: **\$8,000**

If this proposal is acceptable, please execute the signature block below and return as our authorization to proceed.

Please give me a call at 763-287-8529 if you have any questions. Thank you.

Sincerely,

WSB



Jennifer Edison, PE  
Project Manager, Associate

**ACCEPTED BY:**

**City of Princeton**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_